



## **PARKS & RECREATION COMMISSION REGULAR MEETING**

**City of Dripping Springs**

**Council Chambers, 511 Mercer St, Dripping Springs, TX**

**Monday, July 18, 2022 at 6:00 PM**

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### **Agenda**

#### **CALL TO ORDER AND ROLL CALL**

##### **Commission Members**

Eric Russell, Chair

Eric Henline, Vice Chair

Hope Boatright

Kristy Caldwell

Dustin Cloutier

Matthew Fougerat

Paul Fushille

Tara Satine

##### **Staff, Consultants & Appointed/Elected Officials**

Parks & Community Services Director Andy Binz

Aquatics & Programs Manager Mack Rusick

City Secretary Andrea Cunningham

#### **PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

#### **MINUTES**

- 1. Discuss and consider approval of the June 6, 2022, Parks & Recreation Commission regular meeting minutes.**



## **BUSINESS**

- 2. Discuss and consider approval for the purchase of a New Identification Sign for Founders Memorial Park Pool.**

## **REPORTS**

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

- 3. Parks & Community Services Report**  
*Andrew Binz, PCS Director*
- 4. Dripping Springs Ranch Park & Event Center Report**  
*Emily Nelson, DSRP Manager*
- 5. Aquatics & Programs Report**  
*Mack Rusick, Aquatics & Programs Manager*
- 6. Community Events Report**  
*Caylie Houchin, Community Events Coordinator*
- 7. Farmers Market Report**  
*Charlie Reed, Farmers Market Manager*

## **PARKS STANDING COMMITTEE REPORTS**

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.*

- 8. Charro Ranch Park Committee**  
*Commissioners Paul Fushille and Matt Fougerat*
- 9. Dripping Springs Ranch Park Committee**  
*Commissioner Hope Boatright*
- 10. Founders Memorial Park Committee**  
*Commissioner Eric Henline*
- 11. Sports & Recreation Park Committee**  
*Commissioners Dustin Cloutier and Tara Satine*
- 12. Veterans Memorial Park Committee**
- 13. Rathgeber Park Committee**  
*Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat*

## **EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by*



*Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

## **UPCOMING MEETINGS**

### **Parks & Recreation Commission Meetings**

August 1, 2022, at 6:00 p.m.

September 19, 2022, at 6:00 p.m.

October 3, 2022, at 6:00 p.m.

### **City Council Meetings**

July 19, 2022, at 6:00 p.m.

July 26, 2022, at 5:30 p.m.

August 2, 2022, at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **July 15, 2022, at 1:00 p.m.***

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*City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*





# PARKS & RECREATION COMMISSION REGULAR MEETING

## City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, June 06, 2022 at 6:00 PM

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Russell called the meeting to order at 6:03 p.m.

**Commission Members present were:**

Eric Russell, Chair  
Eric Henline, Vice Chair  
Hope Boatright  
Kristy Caldwell  
Dustin Cloutier (arrived at 6:06 p.m.)  
Paul Fushille  
Tara Satine

**Commission Member absent was:**

Matthew Fougerat

**Staff, Consultants & Appointed/Elected Officials**

City Administrator Michelle Fischer  
City Secretary Andrea Cunningham  
Parks & Community Services Director Andy Binz  
Planning Director Howard Koontz  
Parks Planning Consultant Brent Luck  
Council Member Sherrie Parks

### 1. Introduction of Parks & Community Services Director Andy Binz.

Andy Binz introduced himself to the Commission.

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments*



until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

## MINUTES

### **2. Discuss and consider approval of the May 11, 2022, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Vice Chair Henline to approve the May 11, 2022, Parks & Recreation Commission regular meeting minutes. Commissioner Satine seconded the motion which carried unanimously 6 to 0.

## BUSINESS

### **3. Public hearing, discussion and consideration of approval of a recommendation regarding New Growth at Roger Hanks Park to include Parks, Trails, and Open Space Plan, PDD2021-0001, located south of the intersection of US Highway 290 and Roger Hanks Parkway, Dripping Springs, Texas. Applicant: Isaac Karpay, Regional Development Manager, New Growth Enterprises, LLC.**

**a. Applicant Presentation** – Isaac Karpay gave a presentation which is on file.

**b. Staff Report** – Brent Luck presented the staff report which is on file. Staff recommends approval of the parkland dedication.

**c. Public Hearing** – No one spoke during the Public Hearing.

**d. Parkland Dedication** – A motion was made by Commissioner Caldwell to recommend City Council approval of the New Growth at Roger Hanks Park to include Parks, Trails, and Open Space Plan, PDD2021-0001, located south of the intersection of US Highway 290 and Roger Hanks Parkway, Dripping Springs, Texas, and with direction for the City and Developer to include additional parking on Lake Lucy Loop and near the amenity center for access to public parkland. Commissioner Fushille seconded the motion which carried unanimously 7 to 0.

## PARKS STANDING COMMITTEE REPORTS

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.*

### **3. Charro Ranch Park Committee** *Commissioners Paul Fushille and Matt Fougerat*

No report at this time.

### **4. Dripping Springs Ranch Park Committee** *Commissioner Hope Boatright*



The Dripping Springs Fair and Rodeo event was a great success.

**5. Founders Memorial Park Committee**

*Commissioner Eric Henline*

The Founders Pool is open and staff is working to resolve some maintenance issues.

**6. Rathgeber Park Committee**

*Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat*

No report at this time.

**7. Sports & Recreation Park Committee**

*Commissioners Dustin Cloutier and Tara Satine*

No report at this time.

**8. Veterans Memorial Park Committee**

No report at this time.

**EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

**UPCOMING MEETINGS**

**Parks & Recreation Commission Meetings**

July 18, 2022, at 6:00 p.m.

August 1, 2022, at 6:00 p.m.

September 19, 2022, at 6:00 p.m.

**City Council Meetings**

June 7, 2022, at 6:00 p.m.

June 21, 2022, at 6:00 p.m.

**ADJOURN**

A motion was made by Vice Chair Henline to adjourn the meeting. Commissioner Boatright seconded the motion which carried unanimously 7 to 0.

This regular meeting adjourned at 7:03 p.m.





**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

**Submitted By:** Andrew Binz, Parks and Community Services Director

**Parks & Recreation  
Commission Meeting  
Date:** 07/18/2022

**Agenda Item Wording:** Discuss and consider approval for the purchase of a new identification sign for Founders Memorial Park Pool.

**Agenda Item Requestor:** Andrew Binz

**Summary/Background:** PCS staff are recommending the purchase and installation of an identification sign for the Founders Memorial Pool from ES Executive Signs for \$2,726.67. This sign was not included in the Park Signage Design Development Package in February of 2022, but it is designed with the same standards and colors as the future signs included within the plan.

Funding for this sign will come from savings within the Founders Memorial Park Improvements budget. The Cactus Garden Interpretive Panel was budgeted for \$2,000. Improvements to the Cactus Garden were not made as expected, therefore, a new sign was not needed. An additional \$900 of savings is from the Cool Deck Surfacing project completed earlier this year.

**Staff** Recommended approval as presented.

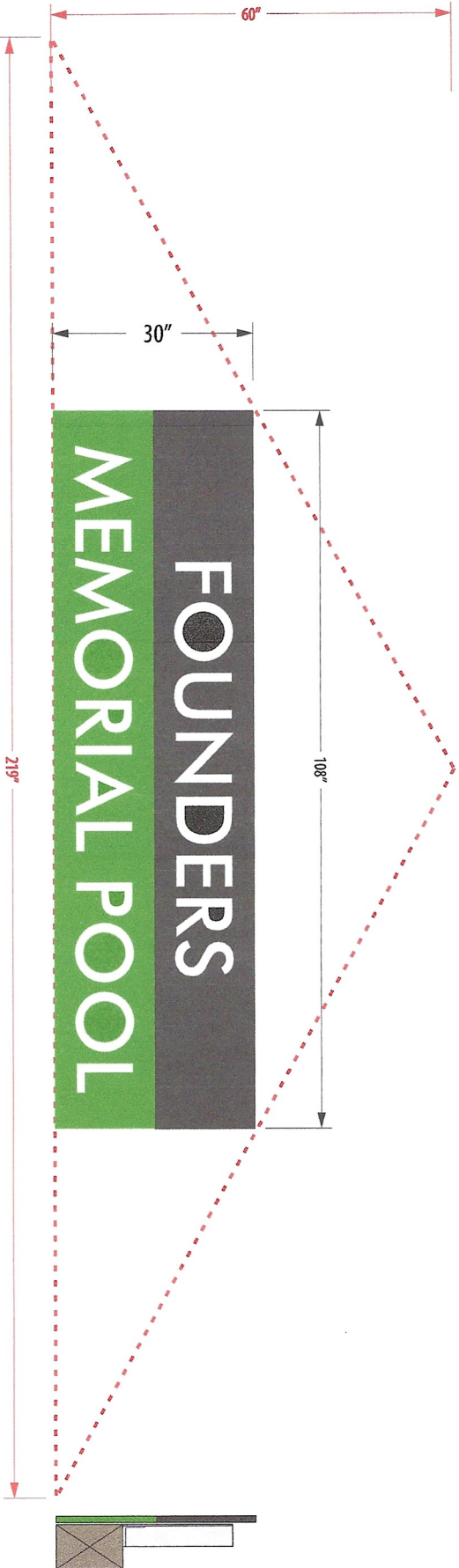
**Recommendations:**

**Attachments:** Founders Memorial Pool quote and design specs from ES Executive Signs.



**Next Steps/Schedule:** Order and install the new sign for Founders Memorial Pool.





MANUFACTURE & INSTALL:

ONE (1) NEW .125" ALUMINUM PANEL PAINTED W/ FIRST SURFACE 3M WHITE OPAQUE VINYL COPY  
MOUNTED TO EXISTING WOODEN BEAMS USING 2" ANGLE FRAME



5621 Central Texas Dr.  
San Marcos, TX 78666  
O 210-492-9436  
F 210-492-9483  
Toll Free: 888-492-9436

State License TSCL 18330  
Regulated by the Texas Department of Licensing and Regulation  
P.O. Box 12157, Austin, TX 78711, 1-800-492-9436, 512-463-6379  
www.executivesigns.com

Client: City of Dripping Springs  
Address:

Sales: JD Designer: MG  
Date: 05.26.22  
Path: X/ESSW/City of Dripping Springs  
File: City of Dripping Springs - Founders Memorial Pool Sign

Color Schedule & Notes:

GREEN (6da34d)
DARK GRAY (3a3a3d)

Sign Company does not provide primary electrical to sign. Power to this sign must be done by a licensed electrical contractor or licensed electrician.  
Each sign must have:  
1. Three years: Life, Green, Neutral  
2. Junction box installed within 1 foot of sign  
3. Three years: Life, Green, Neutral  
All signs will be manufactured to accommodate 120 volt current unless otherwise indicated by customer.  
This is an original drawing created by Executive Signs Inc. It is submitted for your personal use, however, it shall not be reproduced or used for any other purpose without the written consent of Executive Signs Inc. You are authorized to reproduce this drawing to anyone outside your organization, as long as it is to be reproduced, used, copied or exhibited in any fashion.  
Design time includes up to three (3) revisions. Any revisions beyond three revisions will be charged at the rate of \$250.00 per hour.

APPROVAL:  
SIGNATURE  
DATE



## Andrew Binz

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**From:** Jacob Dotson <jacob@executivesigns.com>  
**Sent:** Thursday, July 7, 2022 8:34 AM  
**To:** Andrew Binz  
**Cc:** Jacob Dotson  
**Subject:** RE: Founders Pool building photos  
**Attachments:** Founders Memorial Pool Sign.pdf

Andrew,

We surveyed and I have attached the new drawing with the sizing. Here is the price to produce and install the attached. Thanks and let me know if I can help with anything else.

Produce and install 1-30"x 108" aluminum pan enclosed on the back painted with vinyl=\$2,726.67

**PLEASE NOTE: DUE TO MARKET VOLATILITY, QUOTES PROVIDED ARE ONLY VALID FOR 30 DAYS.**

**JACOB DOTSON**  
**President**  
 Jacob@executivesigns.com  
 T: 512.292.9939  
 C: 512.695.1789  
 F: 512.292.9966  
 TSCL#18330



5621 Central Texas Drive  
 San Marcos, Texas 78666

**PLEASE NOTE: WE NOW HAVE A 3.5% FEE FOR CREDIT CARD TRANSACTIONS, WE ACCEPT CASH OR CHECKS, BUT ARE SUBJECT TO A \$50 FEE IF RETURNED.**  
 Please send email with INFO/SPECS for your project, it is our goal to quote you the same day.  
 Quotes are ONLY Valid in written form via EMAIL. A DEPOSIT MAY BE REQUIRED ON YOUR PROJECT.

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**From:** Andrew Binz <ABinz@cityofdrippingsprings.com>  
**Sent:** Monday, June 20, 2022 10:06 AM  
**To:** Jacob Dotson <jacob@executivesigns.com>  
**Subject:** FW: Founders Pool building photos

Jacob,

My name is Andrew Binz and I am the new Parks & Community Services Director. Michelle has asked me to follow up with you on the new Founders Memorial Park Pool sign. I believe the attached rendering is the latest version per Michelle's requests from her email on June 2<sup>nd</sup>. I guess the next step would be to get an official quote from you to make the sign and install it. I will need to get a PO done through finance and present it to the Parks and Recreation Commission at their July 18<sup>th</sup> meeting for approval before I can place the actual order.

Thanks Jacob and please let me know if you have any questions.

Andrew Binz